

## APPENDIX D

## Travel-Demand Management Checklist

The TDM Element included in the 2007 Congestion Management Program requires each jurisdiction to comply with the “Required Program”. This requirement can be satisfied in three ways:

- adoption of “Design Strategies for encouraging alternatives to auto use through local development review” prepared by ABAG and the Bay Area Quality Management District;
- adoption of new design guidelines that meet the individual needs of the local jurisdictions and the intent of the goals of the TDM Element or
- evidence that existing policies and programs meet the intent of the goals of the TDM Element.

For those jurisdictions who have chosen to satisfy this requirement by Option 2 or 3 the following checklist has been prepared. In order to insure consistency and equity throughout the County, this checklist identifies the components of a design strategy that should be included in a local program to meet the minimum CMP conformity requirements. The required components are highlighted in **bold** type and are shown at the beginning of each section. A jurisdiction must answer Yes to each of the required components to be considered consistent with the CMP. Each jurisdiction will be asked to annually certify that it is complying with the TDM Element. Local jurisdictions will not be asked to submit the back-up information to the CMA justifying its response; however it should be available at the request of the public or neighboring jurisdictions.

Questions regarding optional program components are also included. You are encouraged but not required to answer these questions. ACTAC and the TDM Task Force felt that it might be useful to include additional strategies that could be considered for implementation by each jurisdiction.

**CHECKLIST****Bicycle Facilities**

Goal: To develop and implement design strategies that foster the development of a countywide bicycle program that incorporates a wide range of bicycle facilities to reduce vehicle trips and promote bicycle use for commuting, shopping and school activities. (Note: Examples of facilities are bike paths, lanes or racks.)

Local Responsibilities:

**1. In order to achieve the above goal, does your jurisdiction have design strategies or adopted policies that include the following:**

**1.1 provides a system of bicycle facilities that connect residential and/or non-residential development to other major activity centers?**

Yes No

**If yes, indicate source through which these strategies are implemented:**

Zoning ordinance

Design Review

Standard Conditions of Approval

Capital Improvement Program

Specific Plan

Other (please specify)

**1.2 bicycle facilities that provide access to transit?**

Yes No

If yes, indicate source: \_\_\_\_\_

**1.3 that provide for construction of bicycle facilities needed to fill gaps, (i.e. gap closure), not provided through the development review process?**

Yes No

If yes, indicate source: \_\_\_\_\_

**1.4 that consider bicycle safety such as safe crossing of busy arterials or along bike trails?**

Yes No

If yes, indicate source: \_\_\_\_\_

**1.5 that provide for bicycle storage and bicycle parking for (A) multi-family residential and/or (B) non-residential developments?**

Yes No

If yes, indicate source: \_\_\_\_\_

**Pedestrian Facilities**

Goal: To develop and implement design strategies that reduce vehicle trips and foster walking for commuting, shopping and school activities.

**Local Responsibilities**

**2. In order to achieve the above goal, does your jurisdiction have design strategies or adopted policies that incorporate the following:**

**2.1 that provides reasonably direct, convenient, accessible and safe pedestrian connections to major activity centers, transit stops or hubs parks/open space and other pedestrian facilities?**

Yes      No

**If yes, indicate source through which these strategies are implemented:**

Zoning ordinance

Design Review

Standard Conditions of Approval

Capital Improvement Program

Specific Plan

Other (please specify)

**2.2 that provide for construction of pedestrian paths needed to fill gaps, ( i.e. gap closure), not provided through the development process?**

Yes      No

**If yes, indicate source:** \_\_\_\_\_

**2.3 that include safety elements such as convenient crossing at arterials?**

Yes      No

**If yes, indicate source:** \_\_\_\_\_

**2.4 that provide for amenities such as lighting, street trees, trash receptacles that promote walking?**

Yes      No

**If yes, indicate source:** \_\_\_\_\_

**2.5 that encourage uses on the first floor that are pedestrian oriented, entrances that are conveniently accessible from the sidewalk or transit stops or other strategies that promote pedestrian activities in commercial areas?**

Yes      No

**If yes, indicate source:** \_\_\_\_\_

**Transit**

Goal: To develop and implement design strategies in cooperation with the appropriate transit agencies that reduce vehicle trips and foster the use of transit for commuting, shopping and school activities.

## Local Responsibilities

**3. In order to achieve the above goal, does your jurisdiction have design strategies or adopted policies that include the following:**

**3.1 provide for the location of transit stops that minimize access time, facilitate intermodal transfers, and promote reasonably direct, accessible, convenient and safe connections to residential uses and major activity centers?**

Yes      No

**If yes, indicate source through which the strategies are implemented:**

Zoning ordinance

Design Review

Standard Conditions of Approval

Capital Improvement Program

Specific Plan

Other (please specify)

**3.2 provide for transit stops that have shelters or benches, trash receptacles, street trees or other street furniture that promote transit use?**

Yes      No

If yes, indicate source: \_\_\_\_\_

**3.3 that includes a process for including transit operators in development review?**

Yes      No

If yes, indicate source: \_\_\_\_\_

**3.4 provide for directional signage for transit stations and/or stops?**

Yes      No

If yes, indicate source: \_\_\_\_\_

**3.5 that include specifications for pavement width, bus pads or pavement structure, length of bus stops, and turning radii that accommodates bus transit?**

Yes      No

If yes, indicate source: \_\_\_\_\_

**Carpools and Vanpools**

Goal: To develop and implement design strategies that reduce the overall number of vehicle trips and foster carpool and vanpool use.

Local Responsibilities:

4. In order to achieve the above goal, does your jurisdiction have design strategies or adopted policies that include the following:

4.1 For publicly owned parking garages or lots, are there preferential parking spaces and/or charges for carpools or vanpools?

Yes No

If yes, indicate source through which the strategies are implemented:

Zoning ordinance

Design Review

Standard Conditions of Approval

Capital Improvement Program

Specific Plan

Other (please specify)

4.2 that provide for convenient or preferential parking for carpools and vanpools in non-residential developments?

Yes No

If yes, indicate source: \_\_\_\_\_

### Park and Ride

Goal: To develop design strategies that reduce the overall number of vehicle trips and provide park and ride lots at strategic locations.

Local Responsibilities:

5. In order to achieve the above goal, does your jurisdiction have design strategies or adopted policies that include the following:

5.1 promote park and ride lots that are located near freeways or major transit hubs?

Yes No

If yes, indicate source through which the strategies are implemented:

Zoning ordinance

Design Review

Standard Conditions of Approval

Capital Improvement Program

Specific Plan

Other (please specify)

5.2 a process that provides input to Caltrans to insure HOV by-pass at metered freeway ramps?

Yes No

If yes, indicate source: \_\_\_\_\_

## TRAVEL-DEMAND MANAGEMENT CHECKLIST